**Curriculum Vitae:**

**Name:**

**Address:**

**Phone:**

**Cell Phone:**

**Email address:**

**Personal Statement**

 (Write several sentences about yourself. It could include what you value, your interests or hobbies, favourite subjects and possible career direction. )

**Educational History**

***2008 ~ 2012 Blue Mountain College***

**Subjects currently studying: NCEA Level 3**

Mathematics with statistics Graphics

English Information technology

Design

**Certificates, Qualifications & Achievements**

* NCEA Levels 1 and 2 with Merit
* Comprehensive First Aid
* Vice Captain of BMCst 11 football team 2010
* Peer support leader in 2010
* Head of lifesaving
* Full driver’s licence

**Relevant Skills**

Write in here the skills you have with examples, e.g.

* Public speaking.  I won the Senior Speech competition.
* Calculating and budgeting.  I saved for a trip to Australia in the April holidays.
* Caring for people.  I help my grandmother every Tuesday after school.
* Designing or drawing.  I sketch garments and have made several garments I designed.
* Computer skills. I can use Microsof t Word, Excel, Powerpoint and word process documents accurately.

**Work Experience**

**Job Title:** Babysitting

**Responsibilities:**

* Responsibilities for children aged……….
* Looking after the home
* Answering phones and taking messages

**Personal Interests**

* Sport, especially football, basketball and lifesaving
* Travel and experiencing new cultures
* Listening to music
* Reading

**References**

**Mrs Janine Venz Name:**

*Careers Adviser* Position:

Blue Mountain College Company:

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Tapanui 9522

jvenz@bmc.school.nz

 Email:

Phone: